



# India Meteorological Department NON-GAZETTED STAFF UNION

**ESTD. 19 SEP 1947**

Non Gazetted Staff Union Office, Canteen Building, Lodhi Road, Mausam Bhavan Compound, New Delhi - 110 003. Tel :- 011 43824483

Pramod G. Sawant  
(Chairman)

Ref No: IMD NGSU/2019/140

Date: 9/9/2019

Sat Pal Singh  
(President)

To

Dr. M. Mohapatra,  
Director General of Meteorology,  
India Meteorological Department,  
Mausam Bhavan, Lodi Road,  
New Delhi- 110003.

Kapil Chamoli  
(General Secretary)

Raju Bhargav  
(Vice-President)

**Subject:** Draft Transfer Guidelines for Group-B officials of India Meteorological Department- -regarding.

Sarjeet Singh  
(Asst. General Secretary)  
(General)

Respected Sir,

With reference to DGM office letter NO.E(I)/885/Transfer Policy/Gr.B&C/2014 dated 30.08.2019 on the above cited subject, it has been observed that in the absence of clear cut guidelines the TAC/RAC has not submitted their inputs clearly and transfer orders were amended number of times in last three years in addition to this the policy is not been implemented uniformly. In this connection, this union is submitting a few amendments and few suggestions for uniform implementation of transfer guidelines.

Sumer Budhiraja  
(Asst. General Secretary)  
(Organisation)

1) The policy should be for considering the transfers on the grounds of own request after completion of tenure **in public interest/** own request before completion of tenure **at own cost** /Medical ground/ administrative reasons and due to Exigencies of service but not for compulsory rotation of staff and officers.

Ravinder Singh  
(Treasurer)

2) There should not be any transfer on promotion, all may be retained at their stations to avoid refusals and transfers may be done only in April as per policy. There should be only one transfer policy.

Adya Shanker Tripathi  
(CEC Member)

3) The unnecessary transfer should be avoided.

Vijay Pal Singh  
(CEC Member)

4) Transfer of all the officials who have completed their tenure **must be considered** against the clear-cut vacancy or by creating a vacancy to increase the faith in the policy.

Rohtas Singh  
(CEC Member)

5) There should be a **cooling period** of three years between two transfers.

Anoop Singh  
(CEC Member)

6) **In the case of regional transfer**

a) One to one transfer may be done within the region to reduce the number of transfers.

Ashish Kumar Tyagi  
(CEC Member)

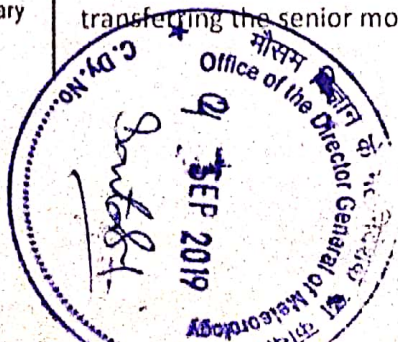
7) **In case of an inter-regional transfer**

a) If a vacancy arises at a station is due to inter-regional transfer then it should be filled by transferring official from concerned MC. If there is a shortage of staff or official is not available at MC for transfer due to incomplete cooling period then by transferring official from RMC HQ of the respective region as per the requirement of office.

Vandana  
(Lady Representative)

b) In the absence of vacancy at a station, a vacancy may be created by transferring the senior most official as per policy to concerned MC/RMC HQ.

C.A. Kameshwary  
(Advisor)



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- 8) To maintain the minimum baseline staff at field stations, the official may be transferred from Concerned MC and if there is a shortage of staff or official is not available at MC for transfer due to incomplete cooling period then by transferring official from concerned RMC HQ as per the requirement of office.
- 9) Officials those who opt for a station **without justified reason** in their interest except Hard stations, they may be transferred for 5 years as they are likely to disturb someone who is not necessarily to be transferred. (There are chances that few officials may intentionally opt for a nearby station to avoid transfer to other stations of the region. It will kill the sole purpose of the policy)
- 10) All the in-charge of MC may be asked to prepare a list of station-wise seniority as per policy and may be circulated along with vacancy position among official borne under their establishment so that all the officials may prepare themselves for transfer and volunteer as per vacancy available.
- 11) It is mentioned in the policy that DGM is the Designated Competent Authority and it is understood that he can be approached if the policy is not followed properly in the region. **Action against the TAC/RAC may be assured if any individual does not get justice.**
- 12) Para 2(vii) of the policy may be amended, the unaddressed and unresolved issues at RMC level will be considered by the DGM along with inter regional transfers.
- 13) Para 3(i) of the policy may be amended, the period of posting for hard station should be one year at own cost and it should also be counted as a transfer.
- 14) Para 3(iii) of the policy may be amended, the period of posting for other than hard station should be Two years at own cost and it should also be counted as transfer.
- 15) With reference to Para 5(iv), the case of officials who have not given their choice options online, it may be considered that they intend to retain at the station instead they are willing to serve all over India. He/ She may be removed only and only if he/she is the senior most at the station as per policy and that too within respective RMC.
- 16) With reference to Para 6(iv) departmental instruction may kindly be made public. This rule has already been violated in the recent past it is, therefore, requested that only DoP&T guidelines may be strictly adhered to in this regard.
- 17) The policy is silent about interchangeability/ flexibility among posting of SA/ Met-A/ Met-B and AO-III/AO-II.
- 18) **Compassionate postings and transfers:**
- a) *Every officer is expected to serve anywhere in India in the public interest. However, it is necessary to make special arrangements within the framework of this Policy for a single parent who is not in a position to proceed on transfer due to obvious reasons and in view of this it is strongly recommended that relaxation in terms of transfer may be given to single parents on compassionate ground.*
- b) *Single lady/ widow and divorcee lady may be relaxed in the transfer.*
- c) *Tenure spent on Antarctic Expedition (Winter Team) may be considered as one transfer.*
- 19) Executive members of each of the Union/ Association may be relaxed while considering transfer. In this regard G.I. M.H.A. OM. NO. 26/3/69-Estt.(B) dated 08.04.1969 and G.I. DoPT OM NO. 27(7)/88-CS.IV dated 19.08.1988 order may be followed. **Relaxation may given to service association only and should not be extended to Recreation Club/ Co-operative Thrift Credit Society/ Caste Based Organization.**
- 20) It is suggested that a list of employees (Spouse working in govt. services/ physically challenged employees/ Employees having mentally challenged child and spouse/ Single parent) covered under DoPT order as mentioned in the policy may be prepared at IMD HQ/ RMC HQ for ready reference.

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- 21) Kindly modify the list of hard stations. Following stations may be included in the list of hard stations.

Mumbai Region

- i) Naliya (Naliya is border station)
- ii) Kolhapur (Kolhapur is accommodated in 5ft x 5ft office space without toilet facilities)
- iii) Harnai (Harnai is coastal station functional in rented space.)

Kolkata Region

- i) MO Tadong (High altitude Station)
- ii) Seismo Tadong (High altitude Station)
- iii) Seismo Balmikinagar (Situated at foothills of Himalaya surrounded by forest)

Chennai Region

- I) MO Ramagundam (Very Hot temperature reaches up to 55-degree Celcius)
- II) MO Pamban (Sea Coast)
- III) Kodaikanal (Hill Stations)

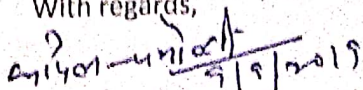
Delhi Region

- i) Barmer (Desert)
- ii) Jaisalmer (Desert)
- iii) MO Sundernagar ( Hill Station)
- iv) MC Shimla (Hill Station)
- v) Rani Chauri (Hill Station in Uttarakhand)
- vi) Mukteshwar (Hill Station in Uttarakhand)
- vii) Tehri (Hill Station in Uttarakhand)
- viii) Sismo Lohaghat (Hill Station in Uttarakhand)

- 22) **New transfer guidelines should not affect the transfers done under previous transfer policy.**

It has been noticed that the transfer policy of Group-B official is kept on changing every time whenever the new head of the department takes charge. It is, therefore, requested that the policy may be approved by the secretary so that only necessary modifications may be done instead of changing the entire policy. **This union will not accept the policy unless it is approved and signed by the Secretary/Joint Secretary(Admin)/ Programme Officer, MoES as done in case of Group-A transfer policy.**

Thanking you,

With regards,  
  
(Kapil Chamoli)  
General Secretary  
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ngsulmd@gmail.com